

Applicant: **Ramkissoon, Candice**
Organisation: **Caribbean Natural Resources Institute**
Funding Sought: **£191,824.63**

DIR28CC\1095

Haitian fellowship programme to strengthen sustainable livelihoods for biodiversity conservation

Fellows nominated by participating organisations of the Critical Ecosystem Partnership Fund Caribbean Phase II Investment (CEPFI) in Haiti will travel to Trinidad and Tobago (T&T) to work alongside Caribbean Natural Resources Institute (CANARI) staff and partner organisations. Fellows will learn about tools and best practices in strengthening sustainable livelihoods to support biodiversity conservation. Fellows will produce information products on their experiences and upon return to Haiti, intern with nominating organisations to support projects to reduce poverty while promoting biodiversity conservation.

Section 1 - Contact Details

PRIMARY APPLICANT DETAILS

Title Ms
Name Nicole
Surname Leotaud



CONTACT DETAILS

Title Ms
Name Candice
Surname Ramkissoon



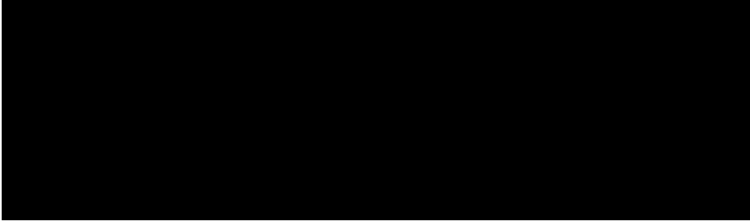
CONTACT DETAILS

Title Ms
Name Nicole
Surname Leotaud



GMS ORGANISATION

Type	Other local charitable organisation
Name	Caribbean Natural Resources Institute



Section 2 - Title & Summary

Q3. Title:

Haitian fellowship programme to strengthen sustainable livelihoods for biodiversity conservation

Q4. Summary

Please provide a brief summary of your project, its aims, and the key activities you plan on undertaking. Please note that if you are successful, this wording may be used by Defra in communications e.g. as a short description of the project on the website.

Please write this summary for a non-technical audience.

Fellows nominated by participating organisations of the Critical Ecosystem Partnership Fund Caribbean Phase II Investment (CEPFII) in Haiti will travel to Trinidad and Tobago (T&T) to work alongside Caribbean Natural Resources Institute (CANARI) staff and partner organisations. Fellows will learn about tools and best practices in strengthening sustainable livelihoods to support biodiversity conservation. Fellows will produce information products on their experiences and upon return to Haiti, intern with nominating organisations to support projects to reduce poverty while promoting biodiversity conservation.

Section 3 - Title, Dates & Budget Summary

Q5. Project Country(ies)

Which eligible host country(ies) will your project be working in? Where there are more than 4 countries that your project will be working in, please add more boxes using the selection option below.

Country 1	Haiti	Country 2	No Response
Country 3	No Response	Country 4	No Response

Do you require more fields?

No

Q6. Project dates

Start date:	End date:	Duration (e.g. 2 years, 3 months):
01 July 2022	31 March 2024	1 year, 9 months

Q7. Budget summary

Year:	2022/23	2023/24	Total request
Amount:	£16,751.29	£175,073.34	£ 191,824.63

Q8. Proportion of Darwin Initiative budget expected to be expended in eligible countries: %

Q9a. Do you have matched funding arrangements?

Yes

What matched funding arrangements are proposed?

██████████ from CANARI's sub-project under the GEF 'Integrating Water, Land and Ecosystems Management in Caribbean SIDs' project. The sub-project supports stewardship and sustainable livelihoods to facilitate healthy ecosystems and will refine CANARI tools and methodologies to which Haitian fellows will be exposed.

██████████ from CANARI's Inter-American Development Bank Innovation Laboratory funded project 'Experience Nariva' which uses a sustainable and inclusive model to transform eco-tourism in T&T by involving micro, small and medium enterprises in protected area conservation. Haitian fellows will participate in project activities.

██████████ from CANARI's administrative budget for office space/supplies for six fellows during their three-month stay in T&T.

██████████ from the CANARI-implemented CEPFII project; specifically, CEPFII project manager to assist in fellow recruitment, coordinating with CEPFII activities in Haiti, and promoting Haitian fellowship outputs within CEPF's network.

██████████ from the CEPFII project, specifically, for the Haiti Country Coordinator to help with logistics and project monitoring in Haiti.

Q9b. Total confirmed & unconfirmed matched funding (£)

██████████

Q9c. If you have a significant amount of unconfirmed matched funding, please clarify how you will fund the project if you don't manage to secure this?

The matched funding described in Q9a is confirmed.

Section 4 - Project need

Q10. The need that the project is trying to address

Please describe evidence of the capability and capacity need your project is trying to address with reference to biodiversity conservation and poverty reduction. For example, how have you identified the need? Why should the need be addressed or what will be the value to the country?

Please cite the evidence you are using to support your assessment of the need (references can be listed in a separate attached PDF document).

Biodiversity conservation capacity building has been identified as a national need for Haiti and an overall regional priority for the Caribbean Community (CARICOM) of which Haiti is a member. The Fifth National Report of the Republic of Haiti (Government of the Republic of Haiti, 2016) for the Convention of Biodiversity speaks to building institutional capacity for

environmental management. Objective Nine of the CARICOM Biodiversity Strategy aims to equip Caribbean stakeholders with the capacity, entry points and mechanisms for participatory management of biodiversity while protecting their rights and benefits (CANARI 2018). The Caribbean Strategy for Climate-Resilient Forests and Rural Livelihoods, targeting Haiti and four other countries (Food and Agriculture Organization 2019) notes the need to strengthen technical expertise, methodologies, processes and organisational capacity to support resilient forest livelihoods and enterprises.

CANARI is the Regional Implementation Team (RIT) for the Critical Ecosystem Partnership Fund Phase II Investment in the Caribbean Islands (CEPFII). This fund provides grants mainly to local civil society organisations (CSOs) to implement biodiversity conservation and sustainable development actions within 32 priority Key Biodiversity Areas (KBAs) in the region. After an extensive participatory assessment that engaged 175 stakeholders from 94 organisations within civil society, government, the private sector and the donor community, the Ecosystem Profile was approved (December 2019) defining the strategy and investment priorities for CEPFII. Haiti is one of the highest priority countries for investment with 7 priority KBAs identified for targeted support, including: Aire Protégée de Ressources Naturelles Gérées de Baradères-Cayemites, Aire Protégée de Ressources Naturelles Gérées des Trois Baies, Lac Azuéli – Trou Caiman, Parc National Naturel de Grand Bois, Parc National Naturel Forêt des Pins Unité 1, Parc National Naturel La Visite, and Parc National Naturel Macaya.

During the profiling process, Haitian stakeholders highlighted key needs to support biodiversity conservation in Haiti (CANARI 2017). These include capacity building for CSOs that may apply for grants in areas such as: protected area co-management, CSO-led research and strengthening alternative/sustainable livelihoods for biodiversity conservation. The Ecosystem Profile (Appendix 6) includes a list of 41 Haitian CSOs identified as being eligible for CEPF funding to support their work in and around the priority KBAs.

CANARI conducted a rapid mapping exercise of Caribbean CSO capacity, focusing on CSOs that play a role in environmental management and biodiversity conservation. Indicative results are presented in Chapter 9 of the Ecosystem Profile and show that the capacity of Caribbean civil society, including in Haiti, needs to be strengthened for conservation action by focusing (in part) on (i) improved technical skills and competencies to implement conservation actions, data collection and management, invasive species management and co-management of sites; and (ii) increased peer sharing and learning, particularly through face-to-face meetings and exchanges of grantees and the conservation community at national and regional level.

Although CEPFII programme will include capacity building support for CSOs in Haiti, deeper support is required to build the technical capacity of key individuals working within selected CSOs to bolster capacity building efforts.

Section 5 - Darwin Objectives and Conventions

Q11. Biodiversity Conventions, Treaties and Agreements

Q11a. Your project must support the commitments of one or more of the agreements listed below.

Please indicate which agreement(s) will be supported.

- Convention on Biological Diversity (CBD)
- Ramsar Convention on Wetlands (Ramsar)
- United Nations Framework Convention on Climate Change (UNFCCC)
- Global Goals for Sustainable Development (SDGs)

Q11b. National and International Policy Alignment

Please detail how your project will contribute to national policy (including NBSAPs, NDCs, NAP etc.) and in turn international biodiversity and development conventions, treaties and agreements that the country is a signatory of.

Haiti, like many developing nations, has found it difficult to fulfill its obligations under international biodiversity and development conventions, treaties and agreements to which it is signatory [e.g. CBD, UNFCCC, United Nations Convention to Combat Desertification (UNCCD) and United Nations Forum on Forests (UNFF)] due to a lack of capacity to address emerging and increasingly complex and interconnected issues (CEPF 2019).

Civil society actors are critical players in the conservation of biodiversity, given their multiple roles in natural resource management, protection, and governance. Among the key challenges to biodiversity management in Haiti is the limited involvement of civil society in part due to their low levels of human and financial resources (CEPF 2019).

Additionally, while Haiti has some legislation, policies and plans relevant to biodiversity management [e.g. Decree of Management of the Environment (2006); Regulation of Citizens' Behaviour for Sustainable Development (2006), General Law on the Environment and General Law on Water], Haiti's national development agenda does not adequately address biodiversity (CEPF 2019). Haiti has, however, submitted its Fifth National Report to the Convention of Biodiversity and has recently completed its first National Biodiversity Strategy and Action Plan.

The project will therefore seek to strengthen human capacity (Article 12 CBD; Articles 5 and 6 UNFCCC, Article 5 WHC; Article 19 UNCCD), particularly within CSOs for the conservation and sustainable use of biodiversity (SDGs 14 and 15; Objective 1 UNFF) in Haiti. This will include improving technical knowledge and skills for conservation and sustainable use of biodiversity; building capacity among CSOs to advocate for national policy strengthening and building capacity of this important stakeholder group to more effectively engage in resource mobilisation efforts for biodiversity management initiatives (Article 20 UNCCD; SDG 15) in Haiti, including successfully bidding for grants through the Darwin Initiative grants, and other funding mechanisms, in the future.

Section 6 - Method, Change Expected, Gender & Exit Strategy

Q12. Methodology

Describe the methods and approach you will use to achieve your intended Outcome and contribute towards your Impact. Provide information on:

- How have you reflected on and incorporated evidence and lessons learnt from past and present similar activities and projects in the design of this project?
- Justification of your proposed approach, and how you will undertake the work (materials and methods).
- What will be the main activities and where will these take place?
- How you will manage the work (governance, roles and responsibilities, project management tools, risks etc.).
- What practical elements will be included to embed new capabilities?

To complement the expected biodiversity conservation advances under the CEPFII in Haiti, CANARI is proposing a fellowship programme to build Haitian CSO capacity on sustainable livelihoods and nature-based enterprises to support biodiversity conservation and reduce poverty. The programme will connect fellows nominated by Haitian CSOs that receive grants from CEPFII, with CANARI staff who have a wealth of experience working on sustainable livelihood/poverty reduction projects (CANARI 2021 a & b).

Haitian CEPFII grantee CSOs are expected to be selected between June to September 2022. Once finalised, these grantees will be approached to discuss capacity needs including those identified by the stakeholder meeting and capacity study described in Q10. Grantees will be asked to nominate potential fellows from within their organisations or communities. A tentative agenda/training schedule will be determined with each fellow and nominating organisation prior to arrival in Trinidad and Tobago (T&T). This will be finalised within the first two weeks of their time in T&T. Fellows will learn about tools, best practices and lessons learnt from past CANARI sustainable livelihood/nature-based enterprises work from respective project managers. They will gain practical experience using tools such as CANARI's Green Blue Radar, nature-based enterprises capacity assessment tool and climate proofing guides, emphasising gender considerations and climate proofing of sustainable livelihoods/nature-based enterprises.

Fellows will work alongside CANARI staff and be given tasks under sustainable livelihood/biodiversity conservation initiatives such as the ongoing CANARI ecotourism project in Trinidad's Nariva Swamp. This project follows CANARI's model of combining mentoring and micro-grants for business strengthening and ecosystem stewardship for target sustainable livelihoods/nature-based enterprises and community groups. The model enhances stakeholders' ability to generate an income while at the same time protecting the natural resources on which their livelihood/enterprise depends. Such a model dually addresses biodiversity conservation and poverty reduction.

Fellows will also work with and learn from CANARI's partner CSOs and nature-based enterprises in Trinidad. These have not yet been selected as they will be dependent on the specific Haiti CEPFII grantee and fellow interests identified after September 2022 as well as the Trinidad partner organisation's availability and capacity in 2023. Indicative CSOs and nature-based enterprises could include Nature Seekers and the Santa Cruz Green Market. Based on the needs identified by the grantee organisations, the Institute for Environment and Development (IIED) which CANARI has been collaborating with for over fifteen years, will provide additional sustainable livelihood/biodiversity conservation capacity building to fellows drawing on its global experiences. CANARI staff will also participate in the IIED training which will be conducted virtually.

Fellows will also receive training in innovative information and communication technology (ICT) tools used by CANARI,

including participatory videos using cell phones, and participatory GIS. Fellows will be required to produce one ICT product documenting their experiences and key learnings from their time in T&T.

Upon returning to Haiti, the fellows will work with their nominating organisations, coaching colleagues as needed for six months to apply tools, best practices and lessons learnt as it pertains to strengthening sustainable livelihoods for biodiversity conservation. Nominating CEPFII grantees will be invited to submit proposals to a micro-grant facility under the project to implement a concrete initiative in Haiti based on the learnings shared by the fellows. Fellows will be required to create another ICT product documenting their work and results during their final six-month fellowship period in Haiti, including the outputs of the microgrant projects. All products will be developed and narrated in Creole to facilitate extensive sharing with Haitian stakeholders and the wider Creole-speaking Caribbean (e.g. Guadeloupe, Martinique and Saint Lucia).

The management of the fellowship programme will be under the purview of the CANARI Technical Officer with responsibility for supporting Small and Micro-Enterprises (SMEs). CANARI's Programmes Director will provide oversight and the project will be integrated into CANARI's project management system. CANARI's Communications Officer will provide support, especially given the focus on ICT outputs). As a native French and Creole speaker, she will be able to liaise with CEPF Haitian grantees, fellows, CANARI staff and partners as needed. CANARI's Haiti Country Coordinator under the CEPFII project will support on-the-ground monitoring and evaluation of the microgrants and liaison with the nominating CSOs. CANARI's Administrative Officer will support logistical arrangements for the fellows. At least five other CANARI technical officers, including senior staff, will provide training and share lessons and best practices from various CANARI projects which focus/ed on supporting sustainable livelihoods and nature-based enterprises. All COVID-19 public health protocols in T&T and Haiti will be followed; the budget includes travel-related costs such as PCR tests.

Q13. How will you identify participants?

How did/will you identify and select the participants (individuals and organisations) to benefit from the capability and capacity building activities? What makes these the most suitable participants? How will you ensure that the selection process is fair and transparent?

This initiative complements the CEPFII funding programme which has a thorough, transparent system of selecting CSOs to receive funding support based on competitive calls for proposals and an in-depth review process. The review process is supported by an independent, voluntary Regional Advisory Committee comprised of close to 20 experts in Caribbean biodiversity and sustainable development. Three to four Haitian experts also serve on the Regional Advisory Committee.

Successful Haitian organisations that become CEPFII grantees will be invited to submit nominations for the proposed fellowship programme. Potential fellows will be screened and interviewed by CANARI (including CANARI's Haiti Country Coordinator who is part of the CEPF Caribbean RIT) along with members of the CEPFII programme's Regional Advisory Committee. Indicative screening criteria will include professional and academic qualifications, past experience in working on biodiversity and sustainable livelihood projects and potential to contribute to the work of the nominating organisation upon return to Haiti. The selected fellows will be expected to return to the nominating organisations to advance their organisation's work on sustainable livelihoods in support of biodiversity conservation.

A gender balance will be sought, and the fellowship programme will specifically target early career professionals (i.e. less than 35 years of age). The selected fellows will need to have English language skills and be willing to travel to T&T for three months and commit to six months continued fellowship with their nominating organisation in Haiti. A maximum of six fellows will be supported; this number is based on the likely number of Haitian CEPF grantees.

Q14. Gender equality

All applicants must consider whether and how their project will contribute to reducing inequality between persons of different gender. Explain your understanding of gender equality within the context of your project, and how is it reflected in your plans.

The proposed initiative is complementary to the CEPFII and as such its execution will be guided by principles outlined in the CEPF Gender Toolkit. Gender as it pertains to sustainable livelihoods is also a stated CEPFII priority specifically to "support sustainable livelihoods in agriculture, fisheries, forestry, and nature tourism that enhance ecosystem resilience and landscape-level connectivity and deliver gender-equitable benefits, in order to maintain the functionality of priority sites".

The proposed project will commit to gender balance in the selection of fellows ensuring that at least 50% of the fellows are women. Fellows will also be exposed to CANARI's experiences in incorporating gender considerations into its sustainable

livelihood projects. These include the gender specific engagement methods utilised, factoring in the differences in the way men and women use natural resources as well as gendered inequalities in terms of access to services and funding to support their sustainable livelihoods and nature-based enterprises. CANARI will also expose fellows to the recommendations of its recent gender research projects such as the 2020 gender-based climate resilience analyses for nine countries under the UNDP Enabling Gender-Responsive Disaster Recovery, Climate and Environmental Resilience in the Caribbean (EnGenDER) Project.

Q15. Change expected

Detail the expected changes to in-country capability and capacity will deliver for both biodiversity and poverty reduction. You should identify what will change (the Outcome) and who will benefit a) in the short-term (i.e. during the life of the project) and b) in the long-term (after the project has ended).

When talking about how people will benefit, please remember to give details of who will benefit, differences in benefits by gender or other layers of diversity within stakeholders, and the number of beneficiaries expected. The number of communities is insufficient detail - number of households should be the largest unit used.

The overall outcome anticipated for the project is that Haitian civil society organisations and conservation professionals will have increased capacity and enhanced knowledge to strengthen sustainable livelihoods to reduce poverty and threats to biodiversity in key biodiversity areas in Haiti.

Project short term beneficiaries include the six Haitian professionals who will participate in the fellowship programme building their capacity in sustainable livelihoods/biodiversity conservation. These will include at least three women and will also focus on young, early career professionals. The six nominating organisations which will also be Haitian CEPFII CSO grantees will be the other direct short-term beneficiaries. As these have not been selected as yet, it is not possible to provide numbers of beneficiaries at this level, however, if one estimates there are five staff or volunteers in each nominating CSO, a total of 30 Haitians will build their capacity in sustainable livelihoods and biodiversity conservation at this level. The fellows will support the work of these CSOs and/or at least one nature-based organisation in or around a priority KBA in Haiti.

In the long-term, the project will contribute to enhanced biodiversity conservation and sustainable livelihoods within local communities in and around the priority KBAs identified in Haiti. Improved management of these areas by resource managers and users and other community stakeholders can be expected.

The project focus on the generation and dissemination of creole language information projects will expand the beneficiary base to the wider Haitian and Creole-speaking Caribbean populace. These will include at least 200 stakeholders who will learn about tools and best practices on sustainable livelihoods/biodiversity conservation.

Q16. Exit Strategy

How will the built capability and capacity be maintained in-country? How will the new capability and capacity be replicated to strengthen additional future environmental leaders beyond the project? How will be the benefits be scaled? Are there any barriers to scaling and if so, how will these be addressed? How will the materials developed during the project be made more widely accessible during and after the project?

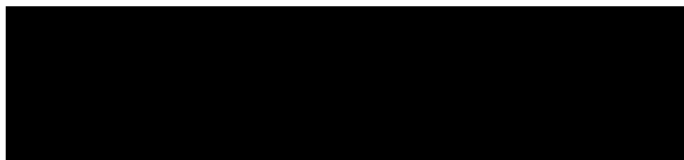
Project outputs that will further scaling out in Haiti and in the wider Creole-speaking Caribbean include the ICT products produced by the fellows described in the sections above. These will be narrated and/or captioned in Creole and shared widely by fellows, Haitian nominating organisations and CANARI. They will be shared by CANARI outside of Haiti to Caribbean countries such as Saint Lucia, Dominica, Guadeloupe and Martinique where Creole is spoken. They will also be shared within the CEPFII networks. Target audiences will include other CSOs as well as small business development Haitian Government agencies. The latter will be engaged in targeted virtual sessions with a view to institutionalising sustainable livelihood best practices within these institutions. CANARI will maintain contact with fellows and nominating organisations to share additional sustainable livelihood tools and resources that it develops.

Apart from the above, it is expected that the fellows will share their experiences and learnings with their nominating organisations. As early career professionals will be the target of the fellowship programme, it is anticipated that the fellows will carry their experiences with them to be applied to later career stages. It is also anticipated that fellows and Haitian

nominating organisations will maintain contact with CSOs and enterprises they engaged with in T&T (through CANARI or directly) for continued peer learning.

The potential applicants and grantees under CEPFI are likely to include Haitian organisations with a significant history of work in their respective KBAs and strong relationships with their respective communities. As such is anticipated that approaches and tools will be applied by the fellows and organisations beyond the life of this specific project.

If necessary, please provide supporting documentation e.g. maps, diagrams, references etc., as a PDF using the File Upload below:



Section 7 - Risk Management

Q17. Risk Management

Please outline the 6 key risks to achievement of your Project Outcome and how these risks will be managed and mitigated, referring to the [Risk Guidance](#). This should include at least one Fiduciary, one Safeguarding, and one Delivery Chain Risk.

Projects should also draft their initial [risk register](#), using the template provided, and be prepared to submit this when requested if they are recommended for funding. Do not attach this to your application.

Risk Description	Impact	Prob.	Gross Risk	Mitigation	Residual Risk
Fiduciary Funds diverted or used inappropriately, not in accordance with the submitted budget and workplan.	Severe	Rare	Major	CANARI has a rigorous financial and project management system including detailed manuals. This covers fraud and bribery and ensures strict internal financial controls and project monitoring. Financial oversight is through the Programmes Director and Finance Officer, the latter is an ACCA certified accountant with more than 12 years of experience.	Minor
Safeguarding Project fellows, CSOs, partners, and CANARI staff may encounter bullying, harassment, harm, exploitation (including sexual exploitation), abuse (including sexual abuse) during the execution of this initiative.	Moderate	Possible	Major	Fellows, CSOs, partners will be asked to sign agreements on adherence to CANARI's safeguarding policy which CANARI staff have already signed as part of their terms of employment. CANARI's safeguarding policy commits to addressing safeguarding throughout its work, through the three pillars of prevention, reporting and response.	Minor

Delivery Chain Inability to identify and recruit the target number of fellows to participate in the programme.	Major	Rare	Moderate	Extensive discussions will be held with target CSOs to identify and recruit suitable fellows. These discussions will in part be facilitated by the CEPFII Haiti Coordinator who will liaise with the CSOs and potential fellows in Haiti supported by virtual discussions facilitated by CANARI staff.	Minor
Risk 4 Political and social unrest is a particularly high risk in Haiti with crime, widespread kidnappings and car-jackings restricting in-country travel and raising safety concerns This could potentially disrupt the work of the fellows and beneficiary CSOs.	Major	Possible	Major	CANARI will monitor the political and social climate in Haiti during project implementation and will engage directly with its government partners, Haiti Country Coordinator, the fellows and the nominating CSOs to support successful and safe implementation of project activities. CANARI will operate with safety as a high priority.	Moderate
Risk 5 The COVID-19 pandemic could restrict local and international travel, face-to-face meetings and execution of on-the-ground practical actions to be undertaken by CSOs and fellows.	Moderate	Likely	Major	CANARI will adhere to COVID-19 national protocols in Haiti and in T&T. CANARI has a Business Continuity Plan for project risk management and mitigation including addressing pandemic impacts. CANARI also has COVID-19 guidelines for events and public gatherings which will be used and adapted as needed.	Moderate
Risk 6 Large-scale natural disasters such as hurricanes and earthquakes could disrupt communication and implementation of project activities.	Severe	Unlikely	Major	CANARI's recently drafted disaster/emergency plan will guide on potential risks and mitigative strategies for natural disasters. Planned dates of travel will be considered relative to hurricane season.	Major

Section 8 - Implementation Timetable

Q18. Provide a project implementation timetable that shows the key milestones in project activities

Provide a project implementation timetable that shows the key milestones in project activities, linking them to your Outputs. Complete the Word template as appropriate to describe the intended workplan for your project ready for upload on Flexi-Grant.

[Implementation Timetable Template](#)

Please add/remove columns to reflect the length of your project. For each activity (add/remove rows as appropriate) indicate the number of months it will last, and fill/shade only the quarters in which an activity will be carried out.



Section 9 - Monitoring and Evaluation

Q19. Monitoring and evaluation (M&E)

Describe how the progress of the project will be monitored and evaluated, making reference to who is responsible for the project's M&E.

Darwin Initiative projects are expected to be adaptive and you should detail how the monitoring and evaluation will feed into the delivery of the project including its management. M&E is expected to be built into the project and not an 'add' on. It is as important to measure for negative impacts as it is for positive impact. Additionally, please indicate an approximate budget and level of effort (person days) to be spent on M&E (see [Financial Guidance](#)).

CANARI emphasises participatory monitoring and evaluation (PM&E) in all its projects involving the project implementation team, stakeholders and partners. PM&E will be conducted at all stages of the project measured against the outputs and indicators highlighted in Q20 with stakeholders inputting at inception, midterm and end of project meetings. Baseline and final capacity assessments will be conducted for both fellows and their nominating organisations.

In terms of internal project management, CANARI has a robust monitoring system inclusive of monthly financial and narrative reports produced by project managers and financial officers, reviewed by CANARI's Programmes Director and discussed at monthly project management meetings. All projects are also tracked through Asana, an online platform. The CANARI project manager will have primary responsibility for PM&E aided by the Programmes Director. The CEPFII Haiti Country Coordinator (to be contracted) will be enlisted to aid in on-the-ground monitoring of activities in Haiti.

CANARI will hold regular meetings with project partners, fellows and nominating organisations. The project PM&E framework will be designed at an inception meeting, reviewed at a mid-term meeting and then at the final project meeting. Adaptive management will be used as needed to deal with emerging issues.

Total project budget for M&E in GBP (this may include Staff, Travel and Subsistence costs)



Percentage of total project budget set aside for M&E (%)

Number of days planned for M&E

34

Section 10 - Indicators of Success

Q20. Indicators of success

Please outline the Outcome and Outputs of the project and how will you show that they have been achieved by using SMART indicators and milestones.

See the [Monitoring, Evaluation and Learning Guidance](#), and internet resources, for advice on SMART indicators and milestones.

Please note that the number of participants in training is not an output, please consider how to measure the success of the training rather than participation in training.

In the table below please outline your Outcome and between 1-4 Outputs. Each statement should have between 2-3 SMART indicators and end target (figure/state/quality) including how you would evidence achievement – i.e. “Means of Verification”.

	SMART Indicator	Means of Verification
<p>Outcome</p> <p>Haitian civil society organisations and conservation professionals have increased capacity and enhanced knowledge to strengthen sustainable livelihoods to reduce poverty and threats to biodiversity in key biodiversity areas in Haiti</p>	<p>1.1 By the end of the project, at least 20 natural resource managers and users working in and around priority KBAs in Haiti (including participating CSO staff and fellows of whom 50% are women) demonstrate enhanced knowledge and skills and are actively engaged in supporting sustainable livelihoods for biodiversity conservation</p> <p>1.2 By the end of the project, at least six on the ground practical actions implemented to support sustainable livelihoods for biodiversity conservation in or around Haitian KBAs</p>	<p>1.1 Pre- and post- capacity assessments of the fellows and targeted CSOs for support</p> <p>1.2 Project progress and final reports, including number, gender and type of stakeholders engaged in activities</p> <p>1.3 Interim and final reports on the use of the microgrants for on the ground practical actions</p>
<p>Output 1</p> <p>Haitian civil society organisations and fellows demonstrate enhanced capacity on biodiversity conservation and poverty reduction through strengthening sustainable livelihoods and nature-based enterprises</p>	<p>1.1 By end of the project, six fellows have built their capacity in biodiversity conservation and poverty reduction through strengthening sustainable livelihoods</p> <p>1.2 By the end of the project, six Haitian CSOs have built capacity in biodiversity conservation and poverty reduction through strengthening sustainable livelihoods and nature-based enterprises</p>	<p>1.1 a) Fellow training curriculum</p> <p>1.1 b) Project monitoring and final reports</p> <p>1.1 c) Fellow baseline and final capacity assessments</p> <p>1.2 a) CSO baseline and final capacity assessments</p> <p>1.2 b) Project monitoring and final evaluation reports</p>
<p>Output 2</p> <p>On the ground practical actions taken by Haitian CSOs to strengthen livelihoods and adjust or add practices to support biodiversity conservation</p>	<p>2.1 By the third month of the six-month fellowship period in Haiti, each fellow has conducted an assessment using one or more of the CANARI tools they were trained in, to identify suitable business strengthening or stewardship activities that their nominating CSO can implement or support in or around the KBA</p> <p>2.2 By end of the project, six CSOs with the support of fellows have each implemented or supported the implementation of one business strengthening activity or ecosystem stewardship activity in or around Haitian KBAs</p>	<p>2.1 a) Project monitoring and final reports</p> <p>2.1 b) Assessment reports</p> <p>2.2 a) ICT products produced by fellows</p> <p>2.2 b) Reports on award and implementation of microgrants to implement business strengthening or environmental stewardship actions to improve biodiversity conservation in and around Haitian KBAs.</p>

Output 3

Knowledge mobilisation and information exchange facilitated among Haitian CSOs, local communities, nature-based enterprises in and around Haitian KBAs and stakeholders in Creole-speaking Caribbean islands about sustainable livelihoods for biodiversity conservation

3.1 By the end of the project, at least 12 ICT products produced, narrated or captioned in Creole.

3.2 Within the first six months of the project, the project communication engagement and product dissemination strategy is produced.

3.3 By end of project, at least 200 Haitian and Creole-speaking Caribbean stakeholders have been exposed to biodiversity conservation and poverty reduction tools and resources on strengthening sustainable livelihoods and nature-based enterprises through social media, virtual or in-person awareness raising sessions

3.1 a) ICT products

3.1b) Project monitoring and final reports

3.2 a) Project communication engagement and product dissemination strategy.

3.2 b) Project monitoring and final reports

3.3 a) Social media statistics reports

3.3 b) Project monitoring and final reports

Output 4

No Response

No Response

No Response

Activities

Each activity is numbered according to the Output that it will contribute towards, for example, 1.1, 1.2, 1.3 are contributing to Output 1.

Output 1

1.1 Facilitate project inception meetings

1.2 Conduct consultations with Haitian CSOs to identify needs and potential fellows

1.3 Conduct screening, interviews and final selection of fellows

1.4 Organise logistics for fellowship period in T&T

1.5 Develop fellowship training curriculum

1.6 Conduct fellow sustainable livelihood/poverty reduction training with CANARI staff and through CANARI projects in T&T

1.7 Conduct fellow sustainable livelihood/poverty reduction training with CANARI partners and nature-based enterprises in T&T

1.8 Conduct fellow and CANARI staff sustainable livelihood/poverty reduction training with IIED using online platforms

1.9 Fellows share T&T experiences with nominating organisations in Haiti

Output 2

2.1 Fellows conduct business strengthening and ecosystem stewardship assessments to identify activities that nominating CSOs can implement in or around KBAs

2.2 CSOs supported by fellows conduct business strengthening or ecosystem stewardship on the ground practical actions in or around KBAs

Output 3

3.1 CANARI facilitate ICT training for fellows

3.2 Fellows create Creole language ICT knowledge products based on their experiences in T&T

3.3 Fellows Create creole language ICT knowledge products based on their experiences in Haiti

3.4 ICT products disseminated by CANARI, CEPFII and Haitian CSOs

3.5 Conduct awareness-raising sessions on CANARI tools and practices for sustainable livelihoods with Creole language stakeholders throughout the Caribbean including business development government agencies, donor agencies, CSOs and nature-based enterprises.

Important Assumptions:

Please describe up to 6 key assumptions that, if held true, will enable you to deliver your Outputs and Outcome.

CEPFII programme awards at least six grants to organisations working in and around the priority Haitian KBAs.

Haitians with required competencies and interests are available for the fellowship programme.

Haitian fellows trained in T&T are available to provide support to nominating organisations upon their return to Haiti.

Hurricanes/storms, pandemic, political/socio-economic disruptions do not disrupt scheduling and execution of project activities.

Tools and resources piloted in other Caribbean islands are accepted by Haitian stakeholders as suitable to use in the local context.

GBP exchange rate would not depreciate, and there is no significant inflation of costs such as flights and housing.

Section 11 - Budget and Funding

Q21. Budget

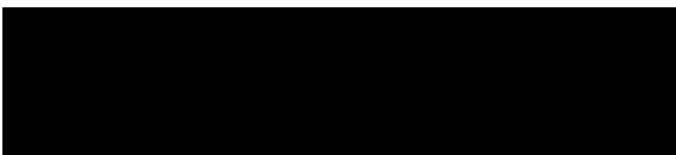
Please complete the appropriate Excel spreadsheet, which provides the Budget for this application. Some of the questions earlier and below refer to the information in this spreadsheet. Note that there are different templates for projects requesting over and under £100,000 from the Darwin budget. Please refer to the [Finance Guidance](#) for more information.

- [Budget form for projects under £100,000](#)
- [Budget form for projects over £100,000](#)

Please ensure you include any co-financing figures in the Budget spreadsheet to clarify the full budget required to deliver this project.

N.B.: Please state all costs by financial year (1 April to 31 March) and in GBP. The Darwin Initiative cannot agree any increase in grants once awarded.

Please upload your completed Darwin Budget Form Excel spreadsheet using the field below.



Q22. Funding

Q22a. Is this a new initiative or does it build on existing work (delivered by anyone and funded through any source)?

- Development of existing work

Please provide details:

This initiative builds on a number of current and past CANARI rural livelihood, green economy and biodiversity conservation initiatives. This includes the current CEPFII programme and builds on the first phase of CEPF's investment in the Caribbean which ended in 2016 as well as the Ecosystem Profiling process for CEPFII which ended in 2019. Indicative projects are listed below:

- Powering Innovations in Civil Society and Enterprises for Sustainability in the Caribbean
- CEPF Phase I investment
- CEPF Caribbean Islands Ecosystem Profiling Update
- Experience Nariva
- Strengthening nature-based enterprises and livelihoods in GEF-IWECO states
- Support to improve the effectiveness and sustainability of forest-based community businesses in St. Vincent and the Grenadines

This proposed Darwin Initiative project, however, expands our knowledge sharing and capacity building in these subject areas to Creole language speakers in Haiti and the wider Creole-speaking Caribbean.

Q22b. Are you aware of any current or future plans for similar work to the proposed project?

Yes

Please give details explaining similarities and differences, and explaining how your work will be additional and what attempts have been/will be made to co-operate with and learn lessons from such work for mutual benefits.

CANARI is continually refining and updating its tools and methodologies as it pertains to biodiversity conservation and sustainable livelihoods. As such we will be looking for the lessons learnt in replicating our tools and methodologies in Haiti, to further refine our practices. Our capacity building work has centred around mentoring programmes, online and in-person training, coaching and provision of small grants for on the ground action. We have also utilised peer-to-peer and action learning techniques in our work. This is our first attempt at a fellowship programme which is a capacity building avenue we wish to pursue more in the future. Our experiences in the execution of this initiative will therefore inform future fellowship programmes.

Q23. Capital items

If you plan to purchase capital items with Darwin funding, please indicate what you anticipate will happen to the items following project end. If you are requesting more than 10% capital costs, please provide your justification here.

Capital items such as laptops and cell phones will be purchased for use by fellows in T&T in the preparation of their ICT products. Fellows will take these back to Haiti for their use during the 6-month fellowship period in Haiti. Use of the capital items beyond this period will be agreed to by the fellow and the nominating organisation in Haiti.

Q24. Value for Money

Please describe why you consider your application to be good value for money including justification of why the measures you will adopt will secure value for money.

This initiative is heavily aligned to the CEPFII and takes advantages of gains and baseline information derived under that project. For instance, suitable sites (KBAs) have been identified. Grantees who will nominate fellows will have already been screened under CEPFII, thus providing significant cost savings. The use of the CEPF RIT Haiti Country Coordinator will provide other cost savings (matching funds) to support the fellowship nomination, screening and management of their activities when they are back in Haiti. The Darwin Initiative's complementary activities to the CEPFII will be noted and shared with CEPF administrators, donors and stakeholders, expanding the awareness of the Darwin Initiative funding programme.

The initiative builds on tools and resources produced under a number of CANARI past projects and current projects in T&T (see Q22) and will be used to give fellows practical experience. Furthermore, CANARI is a non-profit organisation which conducts project management and implementation in the most cost effective and efficient manner. Detailed budgets were prepared for each activity, specifying number of days required for each team member and hard costs. CANARI also undertakes careful financial planning and monitoring to ensure effectiveness and efficiency. Prior to any expenditure, estimates or quotations are obtained and the most cost-effective option selected, especially for flights and accommodation. CANARI's project manager approves all expenditure and the Financial Officer and Programmes Director provide oversight on financial management.

Section 12 - Safeguarding and Ethics

Q25. Safeguarding

Projects funded through the Darwin Initiative must fully protect vulnerable people all of the time, wherever they

work. In order to provide assurance of this, projects are required to have appropriate safeguarding policies in place.

Please confirm the Lead Partner has the following policies in place and that these can be available on request:

Please upload the Lead Partner's Safeguarding Policy as a PDF on the certification page.

We have a safeguarding policy, which includes a statement of our commitment to safeguarding and a zero tolerance statement on bullying, harassment and sexual exploitation and abuse	Checked
We have attached a copy of our safeguarding policy to this application (file upload on certification page)	Checked
We keep a detailed register of safeguarding issues raised and how they were dealt with	Checked
We have clear investigation and disciplinary procedures to use when allegations and complaints are made, and have clear processes in place for when a disclosure is made	Checked
We share our safeguarding policy with downstream partners	Checked
We have a whistle-blowing policy which protects whistle blowers from reprisals and includes clear processes for dealing with concerns raised	Checked
We have a Code of Conduct for staff and volunteers that sets out clear expectations of behaviours - inside and outside the work place - and make clear what will happen in the event of non-compliance or breach of these standards	Checked

Please outline how you will implement your safeguarding policies in practice and ensure that downstream partners apply the same standards as the Lead Partner.

CANARI's staff have received training in CANARI's safeguarding policies and as a condition of employment, have to sign the Code of Conduct. The fellows will sign agreements to participate in the fellowship programme and adherence to CANARI's safeguarding policy will be a provision within the agreement. The partner CSOs and nature-based enterprises in T&T that agree to participate in the fellowship programme will also sign agreements that include the safeguarding provision. All Haitian organisations that receive a microgrant under this project will sign a small grant agreement with CANARI which also includes adherence to the safeguarding policy as a provision.

Section 13 - FCDO Notifications

Q26. FCDO Notifications

Please state whether there are sensitivities that the Foreign Commonwealth and Development Office will need to be aware of should they want to publicise the project's success in the Darwin Initiative in any country.

No

Please indicate whether you have contacted FCDO Embassy or High Commission to discuss the project and attach details of any advice you have received from them.

Yes (no written advice)

Section 14 - Project Staff

Q27. Project staff

Please identify the core staff (identified in the budget), their role and what % of their time they will be working on the project.

Please provide 1-page CVs or job description, further information on who is considered core staff can be found in the [Finance Guidance](#).

Name (First name, Surname)	Role	% time on project	1 page CV or job description attached?
Candice, Ramkissoon	Project Leader	37	Checked
Wendy, Dyemma Harper	Communications and visibility lead; French/Creole translator	15	Checked
Venash, Ramberan	Financial management and accounting lead	7	Checked
Anastacia Lee Quay	Administrative and logistics support	6	Checked

Do you require more fields?

Yes

Name (First name, Surname)	Role	% time on project	1 page CV or job description attached?
Natalie. Boodram	Biodiversity conservation trainer	1	Checked
Nicole, Leotaud	Sustainable livelihoods/ poverty reduction trainer	1	Checked
<i>No Response</i>	<i>No Response</i>	0	Unchecked
<i>No Response</i>	<i>No Response</i>	0	Unchecked
<i>No Response</i>	<i>No Response</i>	0	Unchecked
<i>No Response</i>	<i>No Response</i>	0	Unchecked
<i>No Response</i>	<i>No Response</i>	0	Unchecked
<i>No Response</i>	<i>No Response</i>	0	Unchecked

Please provide 1 page CVs (or job description if yet to be recruited) for the project staff listed above as a combined PDF.

Ensure the file is named clearly, consistent with the named individual and role above.



Have you attached all project staff CVs?

Yes

Section 15 - Project Partners

Q28. Project partners

Please list all the Project Partners (including the Lead Partner), clearly setting out their roles and responsibilities in the project including the extent of their engagement so far and planned.

This section should demonstrate the capability and capacity of the Project Partners to successfully deliver the project. Please provide Letters of Support for all project partners or explain why this has not been included.

The partners listed here should correspond to the Delivery Chain Risk Map (within the Risk Register template) which you will be asked to submit if your project is recommended for funding.

Lead partner name:	Caribbean Natural Resources Institute
Website address:	www.canari.org
Why is this organisation the Lead Partner, and what value to they bring to the project? (including roles, responsibilities and capabilities and capacity):	<p>CANARI is an independent technical institute working across the Caribbean to further sustainable development in the region. Its strategy and programmes are driven by its mission to promote and facilitate stakeholder participation and collaboration in the stewardship of renewable natural resources in the Caribbean.</p> <p>CANARI has significant technical expertise and Caribbean (including Haitian) experience in:</p> <ul style="list-style-type: none"> • strengthening organisational capacity of CSOs; • incubation of community biodiversity-based small and micro enterprises (SMEs); • supporting CSOs to manage protected areas for biodiversity conservation and sustainable livelihoods; • implementing participatory ICTs for vulnerability assessments, awareness raising and advocacy; <p>CANARI will be responsible for project management, establishing and facilitating the fellowship programme, capacity building; coordinating knowledge sharing; and managing and administering the microgrants.</p> <p>The majority of CANARI's team working on this project will be based in Trinidad where the fellows will spend 3 months. Under the CEPFII project that CANARI is implementing (2021 – 2026), CANARI's Haiti Country Coordinator who is a local Haitian based in Port-au-Prince, will provide in-kind support to this project, including on-the-ground monitoring and evaluation.</p>
International/In-country Partner	<input checked="" type="radio"/> International

Allocated budget (proportion or value): [REDACTED]

Represented on the Project Board Yes

Have you included a Letter of Support from this partner? No

If no, please provide details Not applicable as lead partner- cover letter provided instead.

Have you provided a cover letter? Yes

Do you have partners involved in the Project?

Yes

1. Partner Name: International Institute for Environment and Development

Website address: <https://www.iied.org/>

What value does this Partner bring to the project?
(including roles, responsibilities and capabilities and capacity):

IIED will (1) develop presentations and associated information packages for Haitian Fellows and CANARI staff; (2) deliver presentations through virtual means; and (3) provide a bouncing board on progress and challenges for CANARI. This will be delivered by IIED's Biodiversity Team and Senior Associate. The work will benefit from IIED's capabilities: IIED has worked for more than three decades in developing countries, including in the Caribbean, to document lessons on the necessary conditions to support community-based conservation for local and global benefits, and to share these lessons among governments, communities and investors. Since 2004, IIED has run PCLG, an international network of organisations that promotes learning on the links between people and biodiversity conservation. It has a massive resource base of case studies and evidence of 'what works for people and biodiversity'. It collects, analyses, and disseminate information on people-conservation linkages; shares the latest research and policy developments; and provides a forum for debate. IIED has developed diverse practical and low-cost tools for assessing the environmental and social impact, the quality of governance; and the equity of benefits for stakeholders and rights-holders of conservation areas, and has conducted training on these.

International/In-country Partner International

Allocated budget: [REDACTED]

Represented on the Project Board No

Have you included a Letter of Support from this partner? Yes

What value does this Partner bring to the project? *No Response*

(including roles, responsibilities and capabilities and capacity):

International/In-country Partner International
 In-country

Allocated budget: £0.00

Represented on the Project Board Yes
 No

Have you included a Letter of Support from this partner? Yes
 No

5. Partner Name: *No Response*

Website address: *No Response*

What value does this Partner bring to the project? *No Response*

(including roles, responsibilities and capabilities and capacity):

International/In-country Partner International
 In-country

Allocated budget: £0.00

Represented on the Project Board Yes
 No

Have you included a Letter of Support from this partner? Yes
 No

6. Partner Name: *No Response*

Website address: *No Response*

What value does this Partner bring to the project? *No Response*

(including roles, responsibilities and capabilities and capacity):

International/In-country Partner International
 In-country

Allocated budget: £0.00

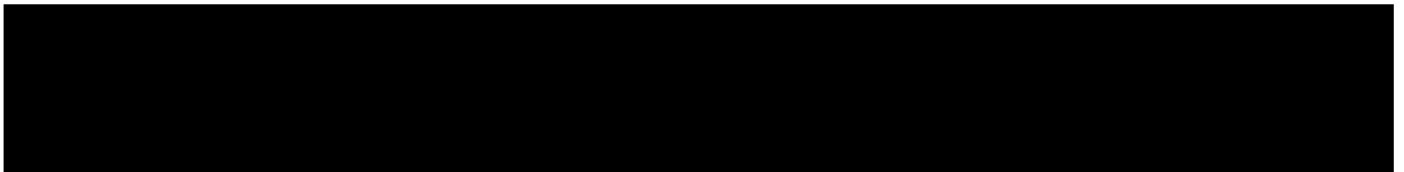
Represented on the Project Board Yes
 No

Have you included a Letter of Support from this partner? Yes
 No

If you require more space to enter details regarding Partners involved in the project, please use the text field below.

No Response

Please provide a cover letter and a combined PDF of all letters of support.



Section 16 - Lead Partner Capability and Capacity

Q29. Lead Partner Capability and Capacity

Has your organisation been awarded a Darwin Initiative funding before (for the purposes of this question, being a partner does not count)?

Yes

If yes, please provide details of the most recent awards (up to 6 examples).

Reference No	Project Leader	Title
DPLUS066	Ainka Granderson/CANARI	Climate change adaptation in the fisheries of Anguilla and Montserrat
DPLUS130	Ainka Granderson/CANARI	Sustainable Sargassum Management in Anguilla, British Virgin Islands and Montserrat
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>

No Response

No Response

No Response

Have you provided the requested signed audited/independently examined accounts (or other financial evidence - see Financial Guidance)?

If yes, please upload these on the certification page. Note that this is not required from Government Agencies.

Yes

Section 17 - Certification

Q30. Certification

On behalf of the

Trustees

of

Caribbean Natural Resources Institute

I apply for a grant of

£191,824.63

I certify that, to the best of our knowledge and belief, the statements made by us in this application are true and the information provided is correct. I am aware that this application form will form the basis of the project schedule should this application be successful.

(This form should be signed by an individual authorised by the applicant institution to submit applications and sign contracts on their behalf.)

- I have enclosed CVs for project key project personnel, letters of support, budget, safeguarding policy and project implementation timetable (uploaded at appropriate points in application)
- Our last two sets of signed audited/independently verified accounts and annual report (or other financial evidence - see Financial Guidance) are also enclosed.

Checked

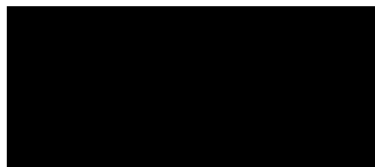
Name

Nicole Leotaud

Position in the organisation

Executive Director

Signature (please upload e-signature)



Date

06 December 2021

Please attach the requested signed audited/independently examined accounts.



Please upload the Lead Partner's Safeguarding Policy as a PDF



Section 18 - Submission Checklist

Checklist for submission

	Check
I have read the Guidance, including the "Darwin Initiative Guidance", "Monitoring Evaluation and Learning Guidance", "Supplementary Guidance for Capability & Capacity Projects", "Risk Management Guidance", and "Financial Guidance".	Checked
I have read, and can meet, the current Terms and Conditions for this fund.	Checked
I have provided actual start and end dates for the project.	Checked
I have provided my budget based on UK government financial years i.e. 1 April – 31 March and in GBP.	Checked
I have checked that our budget is complete, correctly adds up and I have included the correct final total at the start of the application.	Checked
The application been signed by a suitably authorised individual (clear electronic or scanned signatures are acceptable).	Checked
(If copying and pasting into Flexi-Grant) I have checked that all my responses have been successfully copied into the online application form.	Checked
I have included a 1 page CV or job description for all the Project Staff identified at Question 27, including the Project Leader, or provided an explanation of why not.	Checked
I have included a letter of support from the Lead Partner and partner(s) identified at Question 28, or an explanation of why not.	Checked
I have included a cover letter from the Lead Partner, outlining how any feedback received at Stage 1 has been addressed where relevant.	Checked
I have included a copy of the Lead Partner's safeguarding policy, which covers the criteria listed in Question 25.	Checked
I have been in contact with the FCDO in the project country/ies and have included any evidence of this. If not, I have provided an explanation of why not.	Checked

I have included a signed copy of the last 2 annual report and accounts for the Lead Partner (or other financial evidence – see Financial Guidance), or provided an explanation if not. Checked

I have checked the Darwin Initiative website immediately prior to submission to ensure there are no late updates. Checked

I have read and understood the Privacy Notice on the Darwin Initiative website. Checked

We would like to keep in touch!

Please check this box if you would be happy for the lead applicant (Flexi-Grant Account Holder) and project leader (if different) to be added to our mailing list. Through our mailing list we share updates on upcoming and current application rounds under the Darwin Initiative and our sister grant scheme, the IWT Challenge Fund. We also provide occasional updates on other UK Government activities related to biodiversity conservation and share our quarterly project newsletter. You are free to unsubscribe at any time.

Checked

Data protection and use of personal data

Information supplied in the application form, including personal data, will be used by Defra as set out in the **Privacy Notice**, available from the [Forms and Guidance Portal](#).

This **Privacy Notice must be provided to all individuals** whose personal data is supplied in the application form. Some information may be used when publicising the Darwin Initiative including project details (usually title, lead partner, project leader, location, and total grant value).